



OSMANIA UNIVERSITY
HYDERABAD - 500007, INDIA

Ten. No.654 /PR/DIS/OU/SIGNAGES/2017-18

Date: 15 -07-2017

SHORT TENDER NOTIFICATION FOR INSTALLATION OF SIGNAGES

On behalf of Osmania University, sealed tenders are invited from interested bidders for supply, erection and installation of Signages Boards in and around the University Campus, Osmania University, Hyderabad. For further details, please visit our website www.osmania.ac.in .

REGISTRAR



OSMANIA UNIVERSITY
HYDERABAD - 500007, INDIA

Ten. No. 654 /PR/DIS/OU/SIGNAGES/2017-18

Date: 15 -07-2017

**NOTICE INVITING TENDER FOR SUPPLY, ERECTION AND INSTALLATION OF
SIGNAGES BOARDS IN AND AROUND UNIVERSITY CAMPUS,
OSMANIA UNIVERSITY, HYDERABAD**

Sealed tenders are invited from interested vendors for supply, erection and installation of Signages Boards in and around the University Campus, Osmania University, Hyderabad - 500 007. The Tender document can be obtained from the Office of the Director (Infrastructure), Osmania University, Hyderabad from 15-07-17 to 21-07-2017 on all working days between 11-00 A.M. to 3.00 P.M. on payment of non-refundable application cost of Rs.5,000/- (Rupees Five thousand only). The tender consisting of two parts (i) Technical bid (ii) Commercial bid. Complete sealed tenders along with EMD of Rs. 1,00,000/- (Rupees One lakh only) shall be submitted at the Office of the Registrar, 2nd Floor, Administrative Building, Osmania University, Hyderabad - 500 007 on or before 21-07-2017 by 3.00 P.M. Sealed tenders received after the due date and time will not be entertained. The Tenders will be opened on 21-07-2017 at 4.00 P.M. in the Committee Room, Registrar Office, OU, in the presence of the bidding firms. The detailed tender documents can also be downloaded from our website and in that case, Application cost and Tender Document Fee should be submitted along with the Technical Bid. Please note that the Application fee and EMD should be remitted through two separate Demand Drafts drawn in favour of the Registrar, OU and enclosed to the Technical bid, failing which the tender bids are liable to be rejected. For further details, please visit our www.osmania.ac.in.

Sd/-
REGISTRAR,
OSMANIA UNIVERSITY.



OSMANIA UNIVERSITY

HYDERABAD - 500007, INDIA

Ten. No.654/PR/DIS/OU/SIGNAGES/2017-18

Date:15 -07-2017

NOTICE INVITING TENDER FOR SUPPLY, ERECTION AND INSTALLATION OF
SIGNAGES BOARDS IN AND AROUND UNIVERSITY CAMPUS,
OSMANIA UNIVERSITY, HYDERABAD

Sub: Osmania University - Supply, Erection and installation of Signages Boards - Tender Notification Issued - Regarding.

Osmania University hereby invites open tenders from interested bidders for supply, erection and installation of Signages Boards in and around Osmania University Campus, Hyderabad - 500 007. You are requested to submit your competitive price in the sealed covers as per the technical specifications given below. The vendors are advised to quote the prices exclusive of taxes as applicable. The discretion is vested with the University to decide as per the requirements.

Part - I

TENDER SCHEDULE

1. Name of the Tender : Supply, Erection and Installation of Signages Boards in and around OU Campus
2. Sale of Tender Schedule : From 15-07-2017 to 21-07-17 (11 A.M - 3.00 P.M.)
At the O/o the Director (Infrastructure) Room No. 110, Administrative Building, Osmania University. (On all working days)
3. Closing date and time : 21-07-2017 by 3.00 P.M.
(For receiving duly filled in tender bids)
4. Submission of Tender bids : Sealed tenders in two parts (i) Technical bid (Annex-I) & (ii) Commercial bid (Annex-II) should be submitted at O/o the Registrar, Administrative Building, Osmania University (on all working days)
5. Date, Venue & Time of opening : 21-07-2017 by 4.00 P.M. in the Committee Room Registrar's Office, OU, Hyderabad - 500 007

Note: In case of unavoidable circumstances, if the tenders are not opened on the last day of submission in the presence of bidders or their authorized representatives, the subsequent date will be intimated in due course).

6. Earnest Money Deposit (EMD) : EMD of Rs. 1,00,000/- (Rupees One Lakh only) Payable through Demand Draft drawn on any nationalized bank in favour of Registrar, OU. The Tenders without accompanying demand drafts or insufficient demand drafts will not be considered and will be summarily rejected.
7. Security Deposit : 10 % of the total cost of the product in the Form of Bank Guarantee in favour of The Registrar, Osmania University, payable at HYDERABAD from any Nationalized Bank, after award of the contract.
8. Payment Terms Payment : No advance payment will be made.

will be arranged in accordance with the execution of the work subject to satisfactory erection/installation of the signages boards.

Part – II

TECHNICAL SPECIFICATIONS

| SL NO | SPECIFICATION |
|-------|---|
| 1. | Manufacturing, Supply & fixing of Single Sided Retro Reflective Overhead Gantry Sign Board of size 18 m x 1.22 m made out of retro reflective sheeting conforming to Type XI standards of ASTM D 4956-09 & as per IRC 67-2012, fully covered over 2mm thick Aluminium The item includes erection of support structure of steel section of 300 NB vertical Ms pipe 2 posts, 65 NB horizontal pipe and 40 NB vertical and cross pipes for truss supported on a suitable back support frame of MS L angle of size 40mm x 40mm x 5mm and other support structure and earthwork excavation, RCC&PCC foundation as per clause 7.4 of IRC 67-2012, Cost of all materials, Loading, Unloading, Lead and Lift, Transportation etc. |
| 2. | Manufacturing, Supply & fixing of Single Sided Retro Reflective Overhead Gantry Sign Board of size 16 m x 1.22 m made out of retro reflective sheeting conforming to Type XI standards of ASTM D 4956-09 & as per IRC 67-2012, fully covered over 2mm thick Aluminium The item includes erection of support structure of steel section of 300 NB vertical Ms pipe 2 posts, 65 NB horizontal pipe and 40 NB vertical and cross pipes for truss supported on a suitable back support frame of MS L angle of size 40mm x 40mm x 5mm and other support structure and earthwork excavation, RCC&PCC foundation as per clause 7.4 of IRC 67-2012, Cost of all materials, Loading, Unloading, Lead and Lift, Transportation etc. |
| 3. | Manufacturing, Supply & fixing of Single Sided Retro Reflective Overhead Cantilever Sign Board of size 4.2m x 1.22m made out of retro reflective sheeting conforming to Type XI standards of ASTM D 4956-09 & as per IRC 67-2012, fully covered over 2mm thick Aluminum. The item includes erection of support structure of steel section of 250 NB vertical ms post, 2nos 65 NB horizontal pipe and 40 NB vertical pipes for truss supported on a suitable back support frame of MS L angle of size 40mm x 40mm x 5mm and other support structure and earthwork excavation, RCC&PCC foundation as per clause 7.4 of IRC 67-2012, Cost of all materials, Loading, Unloading, Lead and Lift, Transportation etc., |
| 4. | Manufacturing, Supply & fixing of Double Sided Retro Reflective Overhead Cantilever Sign Board of size 4.2m x 1.22m made out of retro reflective sheeting conforming to Type XI standards of ASTM D 4956-09 & as per IRC 67-2012, fully covered over 2mm thick Aluminum. The item includes erection of support structure of steel section of 250 NB vertical ms post, 2nos 65 NB horizontal pipe and 40 NB vertical pipes for truss supported on a suitable back support frame of MS L angle of size 40mm x 40mm x 5mm and other support structure and earthwork excavation, RCC&PCC foundation as per clause 7.4 of IRC 67-2012, Cost of all materials, Loading, Unloading, Lead and Lift, Transportation etc., complete DOUBLE SIDE BOARD. |

TENTATIVE LOCATIONS IDENTIFIED FOR ERECTION OF SIGNAGES IN OU CAMPUS
(The quantities may vary as per requirements of the University)

Cantilever Signage (4.2 x1.2 Mtrs)

1. Engineering College Junction
2. UFRO Junction
3. Genetics & CPMB Junction (Ganga Hostel)
4. Yellamma Temple Junction
5. Women's Hostel Junction
6. Law College Junction
7. University Library and Landscape Junction
8. I P E and OUCIP Junction
9. Science College Junction
10. Arts College Junction
11. B Hostel junction
12. RTC Hospital & Swimming Pool T-Junction

Gantry Signage

1. Entrance - Police Station (16x1.2 Mtrs)
2. NCC Gate. (16x1.2 Mtrs)

Informatory/ Cautionary Signage (1000x800)

1. Speed Breaker
2. Go Slow
3. Speed Limit
4. Bus Stop
5. Pedestrian Crossing

PART - III

TERMS & CONDITIONS OF THE TENDER

1. The Firms should submit their tenders duly enclosing two separate Demand Drafts towards Non-refundable application cost of Rs. 5,000/- (Rupees five thousand only) and EMD for a sum of Rs. 1,00,000/- (Rupees One lakh only) in the name of Registrar, Osmania University, Hyderabad, after going through the conditions laid down.
2. Only authorized and certified vendors who are empanelled with GHMC with expertise in the field of erection/installation of signages are permitted to quote against the requirements. The vendors are advised to quote the prices plus taxes as applicable as per government norms.
3. The discretion is vested with the University to decide as per the requirements. However, the University shall invite the L-1 bidders for negotiations, if it feels the lowest prices quoted are on the higher side.
4. The firm should have a strong base and may give reference of their standing and orders for supply/erection/installation of signages in any Government, Educational Institutions, Municipalities and Public Sectors undertakings for the value not less than Rs.1.00 crore in any one financial year during the past three financial years i.e., 2014-2015 to 2016-17.
5. The Bidder shall strictly adhere to all the terms and conditions stipulated by the GHMC, Hyderabad, Government of Telangana with regard to signages tender.
6. The bidder shall submit a Test report from internationally reputed laboratories for 36 months outdoor weathering of the retro reflective sheeting and testing of the product for condition as per ASTM Testing requirements.
7. The contractor shall, subject to the provision of the contract and with due care and diligence, execute and maintain the works in accordance with specifications and drawings stipulated as per the GHMC norms.
8. Security requirements for the work shall be in accordance with the GHMC's general requirements including provisions of this clause and the Contractor shall conform to such requirements and shall be held responsible for the actions of all his staff, employees and the staff and employees of his sub-contractors.
9. They shall provide approved OEM converter certificate from reputed sheeting manufacturer and the same shall be submitted along with the bid.
10. The Tenderer should be registered contractor of GHMC in Telangana State and a relevant certificate issued by the competent authority should be furnished.
11. Time is the essence of the contract and the bidder should complete the entire work within (30) days from the date of award of the contract. Any delay in the execution of the work will attract penalty as per tender norms of the GHMC, Hyderabad.
12. The following information has to be filled by the tenderer with evidence (Documentary proof to be enclosed).
 - a) Registration Certificate
 - b) TSGST/CST/CGST Registration Certificate
 - c) Annual Turn Over for 1.00 crore per annum for last three financial years (2014-15, 2015-16 and 2016-17)
 - d) Documents of technical competence of the tenderer
 - e) Detailed profile of the firm
 - f) Recent Purchase Orders for supply, erection and installation of signages in Government/Public Sector undertakings/Universities, etc.
13. The offers must be in English. The rates should be indicated both in figures and in words against each item exclusive of taxes as applicable.
14. The rates shall be fixed and constant throughout the entire period of the Contract and will not be modified under any circumstances.
15. Offers received after the bid closing date/time shall not be considered.
16. Telex/Tele fax/E-Mail Tenders will not be accepted and the University takes no responsibility for delay/loss or non-receipt of tenders by post/couriers.
17. Any offer containing incorrect statement and incomplete information will be summarily rejected and no unsolicited correspondence shall be entertained.
18. PRICE BID of only those bidders shall be opened who qualify in the technical evaluation.
19. Osmania University reserves the right to accept /reject any offer in full or in part or accept any offer other than the lowest without assigning any reasons thereof.
20. All disputes or differences whatsoever arising between the parties relating to the contract shall be settled by the arbitration in accordance with the rules of arbitration of Indian Council of Arbitration and the Award made in pursuance thereof shall be binding on the parties. The venue of arbitration shall be Hyderabad, and the Vice-Chancellor, Osmania University, Hyderabad - 500007, will make the appointment of the arbitrator on behalf of the University.
21. The Tenders of those manufacturers/authorized and certified vendors shall only be accepted, who have remitted the prescribed non-refundable Tender Application fee of Rs. 5,000/- through Demand Draft drawn in favour of Registrar, Osmania University.

22. The E.M.D of the unsuccessful tenderers will be refunded without any interest.
23. The firm must have valid TSGST/CST/CGST Registration Certificate. (Please attach copies of valid certificates).
24. The security deposit shall be liable to be forfeited wholly or partly at the sole discretion of the University, if the tenderer either fails to execute the work as per the tender terms, or fails to fulfill the contractual obligations or fails to settle in full his dues to the O.U.
25. In case of premature termination of the contract, the Security Deposit will be forfeited and the O.U. will be at liberty to recover the loss suffered by it & if additional cost is to be paid, the same shall be recovered from the tenderer.
26. The O.U. is empowered to recover from the Security Deposit for any sum due and for any other sum that may be fixed by the O.U. as being the amount or loss or losses or damages suffered by it due to delay in performance and / or non-performance and / or partial performance of any of the conditions of the contract and / or non-performance of guarantee obligations.
27. Failure to comply with the terms of security deposit shall result into cancellation of work order and termination of the contract without any further reference to the tenderer and the EMD shall be forfeited.
28. The Tenderer should be experienced in civil work. Should submit the breakup of civil work for 3 years signed by Chartered Accountant.
29. The tender will be awarded even if a single bidder is qualified as per the tender norms.
30. The University reserves the right to cancel the tender or terminate the contract with L-1 vendor without assigning any reasons thereof.
31. The University shall however invite the L-1 bidder for negotiations, if it feels the lowest prices quoted are on the higher side.

Sd/-
REGISTRAR,
OSMANIA UNIVERSITY

Annexure -I
TECHNICAL BID

(To be submitted in a separate sealed envelope)

1. Name of Tendering Company/Dealer with
Registration No. & Date
(Please enclose copy of certificate of Registration)
2. Do you possess trade license issued by Competent
Authorities, if so, please enclose a copy.
3. Name of Proprietor / Director
4. Furnish following particulars of the Registered
Office
 - a. Complete Postal Address
 - b. Telephone No.
 - c. Fax. No.
 - d. E-Mail Address
5. Furnish following particulars of the
Operating office, if different from above
 - a. Complete Postal Address
 - b. Telephone No.
 - c. Fax. No.
 - d. E-Mail Address
5. Are you Authorized or certified and registered with
GHMC, Hyderabad. If yes, please attach a copy of
the relevant certificate issued by the competent
Authority.
6. PAN No. (Attach Attested Copy)
7. TIN No. (Attach Attested Copy)
8. TSGST/CST/CGST Registration Certificate
(Attach Attested Copy)
9. Financial turnover for last three financial Years.
(Please attach copies of audited Balance
Sheet and IT returns) (2014-15, 2015-16 and 2016-17)
Attach separate sheet if space provided is insufficient
10. Give details of the major clients –
Government Departments, PSUs, Research
Organizations, Multinational Companies where
Similar works have been executed by the
Bidder during the last five years. Copies of the Orders
should be attached for proof.
 - a. Sl. No
 - b. Name & address of the Client with details
 - c. Name of the contact person,
Telephone no., Fax no., and E-mail ID
11. Whether your annual turnover was
Rs. 1.00 crore per annum in the last three financial years
(2014-15, 2015-16 and 2016-17);
Please attach relevant copies.
12. Details of (i) Application fee Rs. _____ DD No. _____ Dt. _____ Bank _____
(ii) EMD fee Rs. _____ D.D.No. _____ Dt. _____ Bank _____

TECHNICAL COMPLIANCE

| SL NO | SPECIFICATION | COMPLIED YES/NO |
|-------|---|-----------------|
| 1. | Manufacturing, Supply & fixing of Single Sided Retro Reflective Overhead Gantry Sign Board of size 16 m x 1.22 m made out of retro reflective sheeting conforming to Type XI standards of ASTM D 4956-09 & as per IRC 67-2012, fully covered over 2mm thick Aluminium The item includes erection of support structure of steel section of 300 NB vertical Ms pipe 2 posts, 65 NB horizontal pipe and 40 NB vertical and cross pipes for truss supported on a suitable back support frame of MS L angle of size 40mm x 40mm x 5mm and other support structure and earthwork excavation, RCC&PCC foundation as per clause 7.4 of IRC 67-2012, Cost of all materials, Loading, Unloading, Lead and Lift, Transportation etc. | |
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Note: Quote Extra Cost of S.No 1 & 2 Double Sided Retro Reflective Overhead Gantry Sign Boards in commercial bid

Annexure – II
COMMERCIAL BID
(To be submitted in a separate sealed envelope)

Note: The vendors are advised to quote prices exclusive of taxes as applicable as per government norms. The

| SL NO | SPECIFICATION | QTY | UNIT PRICE | TOTAL PRICE (EXCL. OF TAXES AS APPLICABLE) |
|-------|---|-----|------------|--|
| 1) | Manufacturing, Supply & fixing of Single Sided Retro Reflective Overhead Gantry Sign Board of size 16 m x 1.22 m made out of retro reflective sheeting conforming to Type XI standards of ASTM D 4956-09 & as per IRC 67-2012, fully covered over 2mm thick Aluminium The item includes erection of support structure of steel section of 300 NB vertical Ms pipe 2 posts, 65 NB horizontal pipe and 40 NB vertical and cross pipes for truss supported on a suitable back support frame of MS L angle of size 40mm x 40mm x 5mm and other support structure and earthwork excavation, RCC&PCC foundation as per clause 7.4 of IRC 67-2012, Cost of all materials, Loading, Unloading, Lead and Lift, Transportation etc. | | | |
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| 3) | Manufacturing, Supply & fixing of Single Sided Retro Reflective Overhead Cantilever Sign Board of size 4.2m x 1.22m made out of retro reflective sheeting conforming to Type XI standards of ASTM D 4956-09 & as per IRC 67-2012, fully covered over 2mm thick Aluminum. The item includes erection of support structure of steel section of 250 NB vertical ms post, 2nos 65 NB horizontal pipe and 40 NB vertical pipes for truss supported on a suitable back support frame of MS L angle of size 40mm x 40mm x 5mm and other support structure and earthwork excavation, RCC&PCC foundation as per clause 7.4 of IRC 67-2012, Cost of all materials, Loading, Unloading, Lead and Lift, Transportation etc., complete DOUBLE SIDE BOARD: Rs. 50,000/- extra. Height of cantilever restricted to 5 mts. | | | |
| 4) | Manufacturing, Supply & fixing of Double Sided Retro Reflective Overhead Cantilever Sign Board of size 4.2m x 1.22m made out of retro reflective sheeting conforming to Type XI standards of ASTM D 4956-09 & as per IRC 67-2012, fully covered over 2mm thick Aluminum. The item includes erection of support structure of steel section of 250 NB vertical ms post, 2nos 65 NB horizontal pipe and 40 NB vertical pipes for truss supported on a suitable back support frame of MS L angle of size 40mm x 40mm x 5mm and other support structure and earthwork excavation, RCC&PCC foundation as per clause 7.4 of IRC 67-2012, Cost of all materials, Loading, Unloading, Lead and Lift, Transportation etc., complete DOUBLE SIDE BOARD . Height of cantilever restricted to 5 mts. | | | |
| 5) | Quote Extra Cost of S.No 1 Double Sided Retro Reflective Overhead Gantry Sign Board | | | |
| 6) | Quote Extra Cost of S.No 2 Double Sided Retro Reflective Overhead Gantry Sign Board | | | |

CERTIFICATE OF ETHICAL PRACTICES

I / We assure the Institute/University that neither I / We nor any of my / our workers will do any act/s which is improper / illegal during the execution of the order in case the tender is awarded to me/us. Neither I / We nor anybody on my / our behalf will indulge in any corrupt activities / practices in my / our dealing with the Institute/University. I / We will have no conflict of interest in any of our works / contracts at the Institute/University.

Date:

SIGNATURE OF THE TENDERER

ANNEXURE-III

PERFORMANCE BANK GUARANTEE FORMAT ON SECURITY DEPOSIT

This deed of Guarantee made on..... day of Month & Year by Name & Address of the bank (hereinafter called the "GUARANTOR") on the one part, on behalf of M/s Name & address of the Firm (hereinafter called the "FIRM") in favour of The Registrar, Osmania University, Hyderabad on the following terms and conditions.

Whereas the FIRM is entering into a agreement with OSMANIA UNIVERSITY for supply, erection and installation of signages boards in and around University and this guarantee is being made for the purpose of submission of Security money required to be deposited at the time of signing of the agreement between Osmania University and FIRM.

Know all people by these presents that the GUARANTOR, hereby undertake to indemnify and keep Osmania University indemnified up to the extent of Rs.....(Rupees in words)during the validity of this bank guarantee and authorize Osmania University to recover the same directly from the GUARANTOR. This bank guarantee herein contained shall remain in full force and effect till the expiry of its validity or till any extended period (if extended by the bank on receiving instructions from FIRM.). The liability under the guarantee shall be binding on the GUARANTOR or its successors.

Whereas the GUARANTOR further agrees that their liability under this guarantee shall not be affected by any reason of any change in the offer or its terms and conditions between the FIRM and Osmania University with or without the consent or knowledge of the GUARANTOR.

Whereas the GUARANTOR further agrees to pay guaranteed amount hereby under or part thereof, on receipt of first written demand whenever placed by Osmania University during the currency period of this guarantee. The GUARANTOR shall pay Osmania University immediately without any question, demure, reservation or correspondence.

Whereas the GUARANTOR hereby agrees not to revoke this guarantee bond during its currency period except with the previous consent of Osmania University in writing.

Notwithstanding anything contained herein

- Our liability under this bank guarantee shall not exceed Rs... (Rupees in words)
- This Bank guarantee shall be valid up to
- We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only against the written claim or demand on or before

Sealed with the common seal of the bank on thisday of (Month) and (Year).

Witness:

1.....

2.....

(Signature and seal of the bank)

SIGNATURE AND STAMP OF THE TENDERER